


| | | |
|--|---|---|
| INVITATION TO BID STATE OF LOUISIANA LA DEPT OF PUBLIC SAFETY & CORRECT HQ-PURCHASING |  | BIDS WILL BE PUBLICLY OPENED: <div style="font-size: 1.2em; font-weight: bold;">APR 21, 2010 02:00 PM</div> |
| =====> VENDOR NO. : SOLICITATION : 2239167 FILE NO. : OPENING DATE : 04/21/10 <div style="border: 1px solid black; height: 80px; width: 100%; margin-top: 10px;"></div> | | PURCHASING AGENCY NO. : 400PUR SEE NO. 8 BELOW. RETURN BID TO <div style="text-align: right;">02:00 PM</div> <div style="display: flex; justify-content: space-between;"> 2239167 04/21/10 </div> HQ-PURCHASING PURCHASING/CORRECTIONS SERVICES P.O. BOX 94304 504 MAYFLOWER STREET BATON ROUGE, LA 70804-9304 BUYER : KIM TOWNLEY BUYER PHONE : (225) 342-6596 DATE ISSUED : 04/08/10 REQ. AGENCY : 412000 FOLD HERE--> WORK TRAINING FACILITY/NORTH AGENCY REQ. NO. : 400-01573 ISIS REQ. NO. : 1331878 VENDOR PHONE : FISCAL YEAR : 10 CLASS/SUBCLASS : 36085 SCHEDULED BEGIN DATE : 00/00/00 SCHEDULED END DATE : 00/00/00 T-NUMBER : |
| <div style="border: 1px solid black; width: 100%; height: 80px; margin-bottom: 10px;"></div> <div style="font-weight: bold; font-size: 1.1em;">FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE, BEFORE SUBMITTING BID.</div> | | |
| FURNISH & INSTALL TILE FLOORING A JOB SITE VISIT IS REQUIRED | | |
| <div style="text-align: center; font-weight: bold; font-size: 0.9em;">TO BE COMPLETED BY VENDOR</div> 1. _____ PLEASE REMOVE FROM THIS COMMODITY CODE. 2. _____ DELIVERY WILL BE MADE IN THIS NUMBER OF DAYS AFTER RECEIPT OF ORDER. 3. _____ % CASH DISCOUNT FOR PROMPT PAYMENT IF MADE WITHIN THIRTY (30) DAYS. CASH DISCOUNTS FOR LESS THAN 30 DAYS OR LESS THAN 1% WILL BE ACCEPTED, BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. ON INDEFINITE QUANTITY TERM CONTRACTS, CASH DISCOUNTS WILL BE ACCEPTED AND TAKEN BUT WILL NOT BE CONSIDERED IN DETERMINING AWARDS. 4. _____ BID BOND ATTACHED, _____ CERTIFIED CHECK ATTACHED, _____ OTHER, IF REQUIRED. 5. _____ BID REFERENCE NUMBER. (THIS NUMBER WILL APPEAR ON RESULTING ORDER OR CONTRACT). | | |
| <div style="text-align: center; font-weight: bold; font-size: 0.9em;">INSTRUCTIONS TO BIDDERS</div> 1. READ THE ENTIRE BID, INCLUDING ALL TERMS AND CONDITIONS AND SPECIFICATIONS. 2. ALL BID PRICES MUST BE TYPED OR WRITTEN IN INK. ANY CORRECTIONS, ERASURES OR OTHER FORMS OF ALTERATION TO UNIT PRICES SHOULD BE INITIALED BY THE BIDDER. 3. THIS BID IS TO BE MANUALLY SIGNED IN INK. FOLD HERE--> 4. BID PRICES SHALL INCLUDE DELIVERY OF ALL ITEMS F.O.B. DESTINATION OR AS OTHERWISE PROVIDED. BIDS CONTAINING "PAYMENT IN ADVANCE" OR "C.O.D" REQUIREMENTS MAY BE REJECTED. PAYMENT IS TO BE MADE WITHIN 30 DAYS AFTER RECEIPT OF PROPERLY EXECUTED INVOICE OR DELIVERY, WHICHEVER IS LATER. 5. AMOUNT OF BID BOND REQUIRED: _____ N/A _____ . 6. AMOUNT OF PERFORMANCE BOND, IF REQUIRED. _____ OR _____ 0% _____ OF BID. 7. DESIRED DELIVERY: _____ 015DAYS ARO 8. TO ASSURE CONSIDERATION OF YOUR BID, ALL BIDS AND ADDENDA SHOULD BE RETURNED IN AN ENVELOPE OR PACKAGE CLEARLY MARKED WITH THE BID OPENING DATE AND THE BID NUMBER, OR SUBMITTED IN THE SPECIAL ENVELOPE IF FURNISHED FOR THAT PURPOSE. 9. BIDS SUBMITTED ARE SUBJECT TO PROVISIONS OF THE LAWS OF THE STATE OF LOUISIANA INCLUDING BUT NOT LIMITED TO L.R.S. 39:1551-1736; PURCHASING RULES AND REGULATIONS; EXECUTIVE ORDERS; STANDARD TERMS AND CONDITIONS; SPECIAL CONDITIONS; AND SPECIFICATIONS LISTED IN THIS SOLICITATION. 10. IMPORTANT: BY SIGNING THE BID, THE BIDDER CERTIFIES COMPLIANCE WITH ALL INSTRUCTIONS TO BIDDERS, TERMS, CONDITIONS AND SPECIFICATIONS, AND FURTHER CERTIFIES THAT THIS BID IS MADE WITHOUT COLLUSION OR FRAUD. THIS BID IS TO BE MANUALLY SIGNED IN INK BY A PERSON AUTHORIZED TO BIND THE VENDOR (SEE NO.30). ALL BID INFORMATION SHALL BE MADE WITH INK OR TYPEWRITTEN. | | |
| VENDOR PHONE NUMBER: FAX NUMBER: | TITLE | DATE |
| SIGNATURE OF AUTHORIZED BIDDER - SEE NO. 30, PAGE 3. (MUST BE SIGNED) | | NAME OF BIDDER (TYPED OR PRINTED) |

| | | | |
|---|--|-------------------|-----------|
| STANDARD TERMS & CONDITIONS | | INVITATION TO BID | |
| NUMBER : 2239167 OPEN DATE: 04/21/10 TIME: 02:00 PM T-NUMBER : | | BIDDER: | PAGE 2 |

11 ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO THE BUYER AT THE PHONE AND ADDRESS SHOWN ABOVE.

12. CONFERENCE:

NA

NA

NA

13. BID FORMS.

ALL WRITTEN BIDS, UNLESS OTHERWISE PROVIDED FOR, MUST BE SUBMITTED ON, AND IN ACCORDANCE WITH, FORMS PROVIDED, PROPERLY SIGNED (SEE NO. 30). BIDS SUBMITTED IN THE FOLLOWING MANNER WILL NOT BE ACCEPTED:

A. BID CONTAINS NO SIGNATURE INDICATING INTENT TO BE BOUND;

B. BID FILLED OUT IN PENCIL; AND

C. BID NOT SUBMITTED ON THE STATE'S STANDARD FORMS.

BIDS MUST BE RECEIVED AT THE ADDRESS SPECIFIED IN THE SOLICITATION PRIOR TO BID OPENING TIME IN ORDER TO BE CONSIDERED. TELEGRAPHIC AND FAX ALTERATIONS TO BIDS RECEIVED BEFORE BID OPENING TIME WILL BE CONSIDERED PROVIDED FORMAL BID AND WRITTEN ALTERATION HAVE BEEN RECEIVED AND TIME-STAMPED BEFORE BID OPENING TIME. ENTIRE BID SHOULD BE RETURNED, EXCEPT ITEM PAGES NOT BID.

14. STANDARDS OF QUALITY.

ANY PRODUCT OR SERVICE BID SHALL CONFORM TO ALL APPLICABLE FEDERAL AND STATE LAWS AND REGULATIONS AND THE SPECIFICATIONS CONTAINED IN THE SOLICITATION. UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION, ANY MANUFACTURER'S NAME, TRADE NAME, BRAND NAME, OR CATALOG NUMBER USED IN THE SPECIFICATION IS FOR THE PURPOSE OF DESCRIBING THE STANDARD OF QUALITY, PERFORMANCE, AND CHARACTERISTICS DESIRED AND IS NOT INTENDED TO LIMIT OR RESTRICT COMPETITION. BIDDER MUST SPECIFY THE BRAND AND MODEL NUMBER OF THE PRODUCT OFFERED IN HIS BID. BIDS NOT SPECIFYING BRAND AND MODEL NUMBER SHALL BE CONSIDERED AS OFFERING THE EXACT PRODUCTS SPECIFIED IN THE SOLICITATION.

15. DESCRIPTIVE INFORMATION.

BIDDERS PROPOSING AN EQUIVALENT BRAND OR MODEL SHOULD SUBMIT WITH THE BID INFORMATION (SUCH AS ILLUSTRATIONS, DESCRIPTIVE LITERATURE, TECHNICAL DATA) SUFFICIENT FOR STATE OF LOUISIANA TO EVALUATE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATIONS IN THE SOLICITATION. FAILURE TO SUBMIT DESCRIPTIVE INFORMATION MAY CAUSE BID TO BE REJECTED. ANY CHANGE MADE TO A MANUFACTURER'S PUBLISHED SPECIFICATIONS SUBMITTED FOR A PRODUCT SHALL BE VERIFIABLE BY THE MANUFACTURER. IF ITEM(S) BID DO NOT FULLY COMPLY WITH SPECIFICATIONS (INCLUDING BRAND AND/OR PRODUCT NUMBER), BIDDER MUST STATE IN WHAT RESPECT ITEM(S) DEVIATE. FAILURE TO NOTE EXCEPTIONS ON THE BID FORM WILL NOT RELIEVE THE SUCCESSFUL BIDDER(S) FROM SUPPLYING THE ACTUAL PRODUCTS REQUESTED.

16. BID OPENING.

BIDDERS MAY ATTEND THE BID OPENING, BUT NO INFORMATION OR OPINIONS CONCERNING THE ULTIMATE CONTRACT AWARD WILL BE GIVEN AT THE BID OPENING OR DURING THE EVALUATION PROCESS. BIDS MAY BE EXAMINED WITHIN 72 HOURS AFTER BID OPENING. INFORMATION PERTAINING TO COMPLETED FILES MAY BE SECURED BY VISITING THE STATE OF LOUISIANA DURING NORMAL WORKING HOURS. WRITTEN BID TABULATIONS WILL NOT BE FURNISHED.

17. AWARDS.

THE STATE OF LOUISIANA RESERVES THE RIGHT TO AWARD ITEMS SEPARATELY, GROUPED OR ON AN ALL-OR-NONE BASIS AND TO REJECT ANY OR ALL BIDS AND WAIVE ANY INFORMALITIES.

18. PRICES .

UNLESS OTHERWISE SPECIFIED BY THE STATE OF LOUISIANA IN THE SOLICITATION, BID PRICES MUST BE COMPLETE, INCLUDING TRANSPORTATION PREPAID BY BIDDER TO DESTINATION AND FIRM FOR ACCEPTANCE FOR A MINIMUM OF 30 DAYS. IF ACCEPTED, PRICES MUST BE FIRM FOR THE CONTRACTUAL PERIOD. BIDS OTHER THAN F.O.B. DESTINATION MAY BE REJECTED. PRICES SHOULD BE QUOTED IN THE UNIT (EACH, BOX, CASE, ETC.) AS SPECIFIED IN THE SOLICITATION.

19. DELIVERIES.

BIDS MAY BE REJECTED IF THE DELIVERY TIME INDICATED IS LONGER THAN THAT SPECIFIED IN THE SOLICITATION.

20. TAXES.

VENDOR IS RESPONSIBLE FOR INCLUDING ALL APPLICABLE TAXES IN THE BID PRICE. STATE AGENCIES ARE EXEMPT FROM ALL STATE AND LOCAL SALES AND USE TAXES.

| | | | |
|---|--|-------------------|-----------|
| STANDARD TERMS & CONDITIONS | | INVITATION TO BID | |
| NUMBER : 2239167 OPEN DATE: 04/21/10 TIME: 02:00 PM T-NUMBER : | | BIDDER: | PAGE 3 |
| <p>21. NEW PRODUCTS.</p> <p>UNLESS SPECIFICALLY CALLED FOR IN THE SOLICITATION, ALL PRODUCTS FOR PURCHASE MUST BE NEW, NEVER PREVIOUSLY USED, AND THE CURRENT MODEL AND/OR PACKAGING. NO REMANUFACTURED, DEMONSTRATOR, USED OR IRREGULAR PRODUCT WILL BE CONSIDERED FOR PURCHASE UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION. THE MANUFACTURER'S STANDARD WARRANTY WILL APPLY UNLESS OTHERWISE SPECIFIED IN THE SOLICITATION.</p> <p>22. CONTRACT RENEWALS.</p> <p>UPON AGREEMENT OF THE STATE OF LOUISIANA AGENCY AND THE CONTRACTOR, A TERM CONTRACT MAY BE EXTENDED FOR 2 ADDITIONAL 12-MONTH PERIODS AT THE SAME PRICES, TERMS AND CONDITIONS. IN SUCH CASES, THE TOTAL CONTRACT TERM CANNOT EXCEED 36 MONTHS.</p> <p>23. CONTRACT CANCELLATION.</p> <p>THE STATE OF LOUISIANA HAS THE RIGHT TO CANCEL ANY CONTRACT, IN ACCORDANCE WITH PURCHASING RULES AND REGULATIONS, FOR CAUSE, INCLUDING BUT NOT LIMITED TO, THE FOLLOWING: (1) FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE CONTRACT; (2) FAILURE OF THE PRODUCT OR SERVICE TO MEET SPECIFICATIONS, CONFORM TO SAMPLE QUALITY OR TO BE DELIVERED IN GOOD CONDITION; (3) MISREPRESENTATION BY THE CONTRACTOR; (4) FRAUD, COLLUSION, CONSPIRACY OR OTHER UNLAWFUL MEANS OF OBTAINING ANY CONTRACT WITH THE STATE; (5) CONFLICT OF CONTRACT PROVISIONS WITH CONSTITUTIONAL OR STATUTORY PROVISIONS OF STATE OR FEDERAL LAW; (6) ANY OTHER BREACH OF CONTRACT.</p> <p>24. DEFAULT OF CONTRACTOR.</p> <p>FAILURE TO DELIVER WITHIN THE TIME SPECIFIED IN THE BID WILL CONSTITUTE A DEFAULT AND MAY CAUSE CANCELLATION OF THE CONTRACT. WHERE THE STATE HAS DETERMINED THE CONTRACTOR TO BE IN DEFAULT, THE STATE RESERVES THE RIGHT TO PURCHASE ANY OR ALL PRODUCTS OR SERVICES COVERED BY THE CONTRACT ON THE OPEN MARKET AND TO CHARGE THE CONTRACTOR WITH COST IN EXCESS OF THE CONTRACT PRICE. UNTIL SUCH ASSESSED CHARGES HAVE BEEN PAID, NO SUBSEQUENT BID FROM THE DEFAULTING CONTRACTOR WILL BE CONSIDERED.</p> <p>25. ORDER OF PRIORITY.</p> <p>IN THE EVENT THERE IS A CONFLICT BETWEEN THE INSTRUCTIONS TO BIDDERS OR STANDARD CONDITIONS AND THE SPECIAL CONDITIONS, THE SPECIAL CONDITIONS SHALL GOVERN.</p> <p>26. APPLICABLE LAW.</p> <p>ALL CONTRACTS SHALL BE CONSTRUED IN ACCORDANCE WITH AND GOVERNED BY THE LAWS OF THE STATE OF LOUISIANA.</p> <p>27. COMPLIANCE WITH CIVIL RIGHTS LAWS.</p> <p>BY SUBMITTING AND SIGNING THIS BID, BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE FOLLOWING AS APPLICABLE: TITLE VI AND VII OF THE CIVIL RIGHTS ACT OF 1964, AS AMENDED BY THE EQUAL OPPORTUNITY ACT OF 1972, FEDERAL EXECUTIVE ORDER 11246, FEDERAL REHABILITATION ACT OF 1973, AS AMENDED, THE VETERAN'S READJUSTMENT ASSISTANCE ACT OF 1974, TITLE IX OF THE EDUCATION AMENDMENTS OF 1972, THE AGE ACT OF 1975, AND BIDDER AGREES TO ABIDE BY THE REQUIREMENTS OF THE AMERICANS WITH DISABILITIES ACT OF 1990. BIDDER AGREES NOT TO DISCRIMINATE IN ITS EMPLOYMENT PRACTICES, AND WILL RENDER SERVICES UNDER ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION WITHOUT REGARD TO RACE, COLOR, RELIGION, SEXUAL ORIENTATION, NATIONAL ORIGIN, VETERAN STATUS, POLITICAL AFFILIATION, OR DISABILITIES. ANY ACT OF DISCRIMINATION COMMITTED BY BIDDER, OR FAILURE TO COMPLY WITH THESE STATUTORY OBLIGATIONS WHEN APPLICABLE, SHALL BE GROUNDS FOR TERMINATION OF ANY CONTRACT ENTERED INTO AS A RESULT OF THIS SOLICITATION.</p> <p>28. SPECIAL ACCOMMODATION.</p> <p>ANY "QUALIFIED INDIVIDUAL WITH A DISABILITY" AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT WHO HAS SUBMITTED A BID AND DESIRES TO ATTEND THE BID OPENING, MUST NOTIFY THIS OFFICE IN WRITING NOT LATER THAN SEVEN DAYS PRIOR TO THE BID OPENING DATE OF THEIR NEED FOR SPECIAL ACCOMMODATIONS. IF THE REQUEST CANNOT BE REASONABLY PROVIDED, THE INDIVIDUAL WILL BE INFORMED PRIOR TO THE BID OPENING.</p> <p>29. INDEMNITY.</p> <p>CONTRACTOR AGREES, UPON RECEIPT OF WRITTEN NOTICE OF A CLAIM OR ACTION, TO DEFEND THE CLAIM OR ACTION, OR TAKE OTHER APPROPRIATE MEASURE, TO INDEMNIFY, AND HOLD HARMLESS, THE STATE, ITS OFFICERS, ITS AGENTS AND ITS EMPLOYEES FROM AND AGAINST ALL CLAIMS AND ACTIONS FOR BODILY INJURY, DEATH OR PROPERTY DAMAGES CAUSED BY THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. CONTRACTOR IS OBLIGATED TO INDEMNIFY ONLY TO THE EXTENT OF THE FAULT OF THE CONTRACTOR, ITS OFFICERS, ITS AGENTS, OR ITS EMPLOYEES. HOWEVER, THE CONTRACTOR SHALL HAVE NO OBLIGATION AS SET FORTH ABOVE WITH RESPECT TO ANY CLAIM OR ACTION FROM BODILY INJURY, DEATH OR PROPERTY DAMAGES ARISING OUT OF THE FAULT OF THE STATE, ITS OFFICERS, ITS AGENTS OR ITS EMPLOYEES.</p> <p>30. SIGNATURE AUTHORITY.</p> <p>IN ACCORDANCE WITH L.R.S. 39:1594 (ACT 121), THE PERSON SIGNING THE BID MUST BE:</p> <ol style="list-style-type: none"> 1. A CURRENT CORPORATE OFFICER, PARTNERSHIP MEMBER OR OTHER INDIVIDUAL SPECIFICALLY AUTHORIZED TO SUBMIT A BID AS REFLECTED IN THE APPROPRIATE RECORDS ON FILE WITH THE SECRETARY OF STATE; OR 2. AN INDIVIDUAL AUTHORIZED TO BIND THE VENDOR AS REFLECTED BY A CORPORATE RESOLUTION, CERTIFICATE OR AFFIDAVIT; OR 3. OTHER DOCUMENTS INDICATING AUTHORITY WHICH ARE ACCEPTABLE TO THE PUBLIC ENTITY. | | | |

| SPECIAL TERMS & CONDITIONS | | INVITATION TO BID | |
|--|--|-------------------|-----------|
| NUMBER : 2239167 OPEN DATE: 04/21/10 TIME: 02:00 PM T-NUMBER : | | BIDDER: | PAGE 4 |
| <p>1 PREFERENCE. IN ACCORDANCE WITH LOUISIANA REVISED STATUTES 39:1595, A PREFERENCE MAY BE ALLOWED FOR PRODUCTS MANUFACTURED, PRODUCED, GROWN, OR ASSEMBLED IN LOUISIANA OF EQUAL QUALITY.</p> <p>DO YOU CLAIM THIS PREFERENCE? YES_____</p> <p>SPECIFY LINE NUMBER(S) : _____</p> <p>_____</p> <p>SPECIFY LOCATION WITHIN LOUISIANA WHERE THIS PRODUCT IS MANUFACTURED, PRODUCED, GROWN OR ASSEMBLED: _____</p> <p>_____</p> <p>(NOTE: IF MORE SPACE IS REQUIRED, INCLUDE ON SEPARATE SHEET.)</p> <p>DO YOU HAVE A LOUISIANA BUSINESS WORKFORCE? YES_____ NO_____</p> <p>IF SO, DO YOU CERTIFY THAT AT LEAST FIFTY PERCENT (50%) OF YOUR LOUISIANA BUSINESS WORKFORCE IS COMPRISED OF LOUISIANA RESIDENTS?</p> <p>YES_____ NO_____</p> <p>FAILURE TO SPECIFY ABOVE INFORMATION MAY CAUSE ELIMINATION FROM PREFERENCES. PREFERENCES SHALL NOT APPLY TO SERVICE CONTRACTS.</p> <p>2 CANCELLATION THE STATE OF LOUISIANA RESERVES THE RIGHT TO CANCEL THIS CONTRACT WITH THIRTY (30) DAYS WRITTEN NOTICE.</p> <p>3 IF THE VENDOR FAILS TO MAKE DELIVERY OR COMPLETE THE SERVICE WITHIN THE TIME SPECIFIED ON THIS PURCHASE ORDER, OR IF THE DELIVERY/SERVICE IS LATE OR UNSATISFACTORY, THE DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS RESERVES THE RIGHT TO CANCEL AND PURCHASE ELSEWHERE, CHARGING ANY INCREASE IN PRICE TO THE VENDOR ON THE ORIGINAL PURCHASE ORDER.</p> <p>4 VENDOR MUST INSPECT JOB SITE TO VERIFY MEASUREMENTS AND SUPPLIES NEEDED PRIOR TO BIDDING. IF VENDOR FINDS CONDITIONS THAT DISAGREE WITH THE PHYSICAL LAYOUT AS DESCRIBED IN THIS BID OR OTHER FEATURES OF THE SPECIFICATIONS THAT APPEAR TO BE IN ERROR, VENDOR SHOULD BRING THIS TO THE ATTENTION OF THE HEADQUARTERS PURCHASING STAFF AT TIME OF SITE VISIT. FAILURE TO DO SO WILL BE INTERPRETED THAT BID IS AS SPECIFIED.</p> <p>**** A JOB SITE VISIT IS REQUIRED ****</p> <p>FOR SECURITY PURPOSES, A JOB SITE VISIT HAS BEEN SCHEDULED FOR WEDNESDAY, APRIL 14, 2010 @ 10:00 A.M. AT:</p> <p>J. LEVY DABADIE CORRECTIONAL CENTER / WTF-N 1453 15TH STREET PINEVILLE, LA 71360</p> | | | |

| | | | |
|---|----------------|-------------------|-----------|
| SPECIAL TERMS & CONDITIONS | | INVITATION TO BID | |
| NUMBER : 2239167 OPEN DATE: 04/21/10 T-NUMBER : | TIME: 02:00 PM | BIDDER: | PAGE 5 |

ALL BIDDERS ARE URGED TO ATTEND ON THE ABOVE DATE AND TIME.

VENDORS MUST CONTACT PAM BENNETT @ 318.640.0351 X225 TO CONFIRM THAT THEY WILL BE ATTENDING THE ABOVE SCHEDULED JOB SITE VISIT.

VENDORS UNABLE TO ATTEND AT THE SCHEDULED TIME MUST CONTACT THE SITE VISIT COORDINATOR LISTED ABOVE TO SCHEDULE AN ALTERNATE DATE AND TIME PRIOR TO THE BID OPENING DATE.

ALL VENDORS MUST FOLLOW INSTITUTIONAL POLICY FOR SECURITY CLEARANCE, WHICH APPLIES TO ALL INSTITUTIONS. BECAUSE THIS SITE VISIT IS AT A SECURE CORRECTIONAL FACILITY, INSTITUTION APPROPRIATE CLOTHING MUST BE WORN. PLEASE CONTACT THE SITE VISIT COORDINATOR LISTED ABOVE FOR DETAILS ON APPROPRIATE ATTIRE PRIOR TO ATTENDING THE JOB SITE VISIT.

VENDORS AND AGENCY REPRESENTATIVE MUST SIGN BELOW CERTIFYING THAT THE VENDOR HAS VISITED THE JOB SITE AND IS FAMILIAR WITH ALL CONDITIONS SURROUNDING FULFILLMENT OF THE SPECIFICATIONS FOR THE PROJECT. FAILURE TO SUBMIT THIS CERTIFICATION SHALL CAUSE THE BID TO BE DISQUALIFIED.

STATE AGENCY REPRESENTATIVE (DCC) _____

VENDOR SIGNATURE: _____ DATE OF VISIT _____

COMPANY NAME: _____

VENDOR FED.TAX ID# _____ VENDOR PHONE # _____

- 5 VENDOR SECURITY CLEARANCE PROCESS: ANY VENDOR OR VENDOR PERSONNEL VISITING OR WORKING IN AN INSTITUTION IS REQUIRED TO RECEIVE SECURITY CLEARANCE PRIOR TO ENTERING THE INSTITUTION GROUNDS. VENDOR MUST FURNISH THE FULL NAME, DRIVER'S LICENSE NUMBER, SOCIAL SECURITY NUMBER, DATE OF BIRTH, RACE AND SEX OF EACH EMPLOYEE WHO WILL BE ENTERING THE COMPOUND. THIS INFORMATION MUST BE FURNISHED IN WRITING TO THE SITE VISIT COORDINATOR PRIOR TO COMMENCING WORK ON THE AWARDED PROJECT. A CRIMINAL BACKGROUND CHECK WILL BE CONDUCTED ON EACH EMPLOYEE, AND UPON ARRIVAL, ID CARDS WILL BE ISSUED TO EACH EMPLOYEE. NO VENDOR PERSONNEL WILL BE ALLOWED TO WORK ON THE INSTITUTION GROUNDS UNTIL THE ABOVE CLEARANCE APPROVAL PROCESS IS COMPLETED. THE SUCCESSFUL VENDOR IS ALSO REQUIRED TO PROVIDE A WRITTEN INVENTORY OF TOOLS, VEHICLES AND/OR TRAILERS PRIOR TO ENTERING THE INSTITUTION GROUNDS.
- 6 PUBLICIZING AWARDS. IN ACCORDANCE WITH L.A.C. 34: I.535, UNSUCCESSFUL BIDDERS WILL BE NOTIFIED OF THE AWARD PROVIDED THAT THEY SUBMIT A SELF-ADDRESSED STAMPED ENVELOPE OR EMAIL ADDRESS REQUESTING THIS INFORMATION. VENDORS MAY ALSO VIEW AWARD INFORMATION ONLINE AT: [HTTP://WWWPRD.DOA.LOUISIANA.GOV/OSP/LAPAC/PUBMAIN.ASP](http://www.wprd.doa.louisiana.gov/osp/lapac/pubmain.asp)
- 7 PRISON RAPE ELIMINATION ACT

IN ACCORDANCE WITH DPS&C DEPARTMENT REGULATION NO. C-01-022 "SEXUAL ASSAULT AND SEXUAL MISCONDUCT", THE VENDOR AGREES TO REPORT ALLEGATIONS OF SEXUAL MISCONDUCT, RESPOND TO INVESTIGATION INQUIRIES

| | | | |
|--|--|-------------------|-----------|
| SPECIAL TERMS & CONDITIONS | | INVITATION TO BID | |
| NUMBER : 2239167 OPEN DATE: 04/21/10 TIME: 02:00 PM T-NUMBER : | | BIDDER: | PAGE 6 |
| <p> AND PARTICIPATE IN TRAINING AS DIRECTED BY THE DEPARTMENT OF PUBLIC SAFETY AND CORRECTIONS. THE SEXUAL ASSAULT AND SEXUAL MISCONDUCT WITH INMATES ACKNOWLEDGEMENT FORM AND THE LOUISIANA CRIMINAL CODE: LA. R.S. 14:134 MALFEASANCE IN OFFICE FORM WILL BE SIGNED BY THE VENDOR AND KEPT ON FILE AT THE FACILITY. SHOULD THE REGULATION BE MODIFIED OR AMENDED, THE VENDOR WILL BE NOTIFIED AND SHALL COMPLY WITH THE REGULATION AS MODIFIED OR AMENDED </p> <p> 8 COMPENSATION INSURANCE, PUBLIC LIABILITY, AND PROPERTY DAMAGE INSURANCE, AS OUTLINED BELOW, ARE REQUIRED IN THIS BID. </p> <p> CONTRACTOR'S LIABILITY INSURANCE: </p> <p> PROOF OF INSURANCE SHOULD BE SUPPLIED WITH THE BID AND WILL BE REQUIRED BEFORE WORK CAN COMMENCE. </p> <p> INSURANCE COVERAGE SPECIFIED BELOW SHALL BE FURNISHED WITH THE FOLLOWING MINIMUM LIMITS: </p> <p> COMPENSATION INSURANCE: THE CONTRACTOR AND SUBCONTRACTORS SHALL TAKE OUT AND MAINTAIN DURING THE LIFE OF THE CONTRACT WORKMAN'S COMPENSATION INSURANCE FOR ALL OF THEIR EMPLOYEES EMPLOYED AT THE SITE OF THE PROJECT. IN CASE ANY CLASS OF EMPLOYEES ENGAGED IN HAZARDOUS WORK UNDER THE WORKMAN'S COMPENSATION STATUTE, THE CONTRACTOR AND SUBCONTRACTOR SHALL PROVIDE EMPLOYER'S LIABILITY INSURANCE FOR THE PROTECTION OF THEIR EMPLOYEES NOT OTHERWISE PROTECTED. </p> <p> PUBLIC LIABILITY AND PROPERTY DAMAGE INSURANCE: COMPREHENSIVE PUBLIC GENERAL LIABILITY INSURANCE, INCLUDING BUT NOT LIMITED TO BODILY INJURY, PROPERTY DAMAGE, CONTRACTUAL LIABILITY, PRODUCTS LIABILITY, COMPLETED OPERATIONS AND OWNER'S PROTECTIVE LIABILITY WITH COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE WITH A MINIMUM AGGREGATE OF \$1,000,000. </p> <p> LICENSED AND NON-LICENSED MOTOR VEHICLES: THE CONTRACTOR SHALL TAKE OUT AND MAINTAIN DURING THE LIFE OF THE CONTRACT, AUTOMOBILE PUBLIC LIABILITY INSURANCE IN AN AMOUNT NOT LESS THAN COMBINED SINGLE LIMITS OF \$500,000 PER OCCURRENCE FOR BODILY INJURY/PROPERTY DAMAGE. IF ANY NON-LICENSED MOTOR VEHICLES ARE ENGAGED IN OPERATIONS WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO PERFORM THEREUNDER, SUCH INSURANCE SHALL COVER THE USE OF ALL SUCH MOTOR VEHICLES ENGAGED IN OPERATING WITHIN THE TERMS OF THE CONTRACT ON THE SITE OF THE WORK TO BE PERFORMED THEREUNDER, UNLESS SUCH COVERAGE IS INCLUDED IN THE INSURANCE SPECIFIED. </p> <p> 9 SUCCESSFUL BIDDER SHALL CLEAN UP AND REMOVE FROM THE PREMISES ALL DEBRIS RESULTING FROM HIS WORK, AND SHALL SEE TO IT THAT ALL THE ITEMS FURNISHED ARE LEFT IN GOOD ORDER, CLEAN AND PROPERLY INSTALLED. </p> | | | |

| PRICE SHEET | | INVITATION TO BID | | | |
|--|---|-------------------|------|------------|----------------|
| NUMBER : 2239167 OPEN DATE : 04/21/10 TIME: 02:00 PM T-NUMBER : | | BIDDER: | | | PAGE 7 |
| LINE NO. | COMMODITY/SERVICE DESCRIPTION | QUANTITY FROM/TO | UNIT | UNIT PRICE | EXTENDED TOTAL |
| 00001 | <p>UNLESS SPECIFIED ELSEWHERE SHIP TO: WORK TRAINING FACILITY/NORTH DCC - WAREHOUSE 1453 15TH STREET PINEVILLE , LA 71360</p> <p>TO AVOID DELAYS IN PAYMENT, ORIGINAL INVOICE MUST BE MAILED TO THE "BILL TO" ADDRESS ABOVE.</p> <p>COMMODITY CODE: 360-85-000000</p> <p>=====</p> <p>* ATTENTION VENDORS *</p> <p>YOUR RESPONSE TO THIS SOLICITATION MAY BE SUBMITTED BY FAX TO 225.342.6593. THE BID MUST BE SIGNED & RECEIVED PRIOR TO THE BID OPENING DATE & TIME.</p> <p>=====</p> <p>* THIS IS A FURNISH & INSTALL PROJECT *</p> <p>**** A JOB SITE VISIT IS REQUIRED ****</p> <p>SUCCESSFUL VENDOR TO FURNISH ALL LABOR, MATERIALS, TOOLS, EQUIPMENT AND SUPPLIES NECESSARY TO PERFORM THE FOLLOWING JOB AT J. LEVY DABADIE CORRECTIONAL CENTER IN ACCORDANCE WITH THE FOLLOWING SPECIFICATIONS:</p> <p>TO REMOVE AND DISPOSE OF EXISTING FLOOR TILE AND COVE BASE AND INSTALL NEW FLOOR TILE AND COVE BASE.</p> <p>APPROX AREA TO BE TILED - 3700 SQ FT</p> <p>** TILE SPECIFICATIONS **</p> <p>NAME: STANDARD EXCELON IMPERIAL TEXTURE OR EQUAL MANUFACTURER: ARMSTRONG OR EQUAL COLOR: LAVENDER SHADOW #51934 OR EQUAL</p> <p>TILE TYPE: VCT (VINYL COMPOSITION TILE) TILE SIZE: 12" X 12" TILE GAUGE: 1/8"</p> | 1 | JOB | | |

| PRICE SHEET | | INVITATION TO BID | | | |
|--|---|-------------------|------|------------|----------------|
| NUMBER : 2239167 OPEN DATE : 04/21/10 TIME: 02:00 PM T-NUMBER : | | BIDDER: | | | PAGE 8 |
| LINE NO. | COMMODITY/SERVICE DESCRIPTION | QUANTITY FROM/TO | UNIT | UNIT PRICE | EXTENDED TOTAL |
| | <p>REFERENCE SPECS: ASTM F 1066 CLASS 2 - THROUGH-PATTERN</p> <p>FIRE TEST DATA: ASTM E 648 CRITICAL RADIANT FLUX CLASS I - 0.45 OR MORE WATTS/CM2 ASTM E 662 SMOKE DEVELOPED 450 OR LESS</p> <p>STATIC LOAD LIMIT: ASTM F 970 125PSI</p> <p>DURABILITY: VERY GOOD MAINTAINABILITY: GOOD RESISIENCE: GOOD</p> <p>** TILE WARRANTY **</p> <p>FIVE YEAR WARRANTY ON MANUFACTURING DEFECTS FIVE YEAR WARRANTY ON THE INSTALLATION INTEGRITY OF PRODUCT</p> <p>** WALL BASE (COVE) SPECIFICATIONS **</p> <p>NAME: COLOR INTEGRATED RUBBER WALL BASE MANUFACTURER: ARMSTRONG OR EQUAL COLOR: JET BLACK #60 OR EQUAL SIZE: 4"</p> <p>REFERENCE SPECS: ASTM F 1861 GROUP 2 - LAYERED STYLE B - COVE TYPE TP - RUBBER, THERMOPLASTIC</p> <p>FIRE TEST DATA: ASTM E 648 CRITICAL RADIANT FLUX CLASS I - 0.45 OR MORE WATTS/CM2 ASTM E 662 SMOKE DEVELOPED 450 OR LESS</p> <p>ADHESIVE: S-725</p> <p>END USER WILL BE RESPONSIBLE FOR REMOVING ALL FURNITURE, EQUIPMENT, COKE MACHINES, ETC. FROM THE ROOM PRIOR TO INSTALLATION.</p> <p>END USER WILL BE RESPONSIBLE FOR SEALING AND WAXING VCT AFTER INSTALLATION.</p> <p>SUCCESSFUL VENDOR WILL BE RESPONSIBLE</p> | | | | |

| | | | | | |
|--|---|-------------------|------|------------|----------------|
| PRICE SHEET | | INVITATION TO BID | | | |
| NUMBER : 2239167 OPEN DATE : 04/21/10 TIME: 02:00 PM T-NUMBER : | | BIDDER: | | | PAGE 9 |
| LINE NO. | COMMODITY/SERVICE DESCRIPTION | QUANTITY FROM/TO | UNIT | UNIT PRICE | EXTENDED TOTAL |
| | <p>FOR REMOVING AND DISPOSING OF ALL OLD FLOORING AND WALL BASE.</p> <p>SUCCESSFUL VENDOR WILL BE RESPONSIBLE FOR ANY FLOOR PREP OR PATCHING AND WILL SUPPLY MATERIALS NEEDED TO DO FLOOR PREP BEFORE NEW VCT IS INSTALLED.</p> <p>IF NEEDED, SUCCESSFUL VENDOR TO SUPPLY METAL THRESHOLDS AT ALL DOORS.</p> <p>TILE MUST MEET OR EXCEED ALL ASTM FIRE CODE AND LIFE SAFETY CODE REQUIREMENTS. IF BIDDING OTHER THAN SPECIFIED, THE MANUFACTURER'S CERTIFICATE OF FIRE RATING MUST BE SUBMITTED UPON REQUEST.</p> <p>IF BIDDING OTHER THAN SPECIFIED BRAND, SUFFICIENT INFORMATION SHOULD BE ENCLOSED WITH THE BID IN ORDER TO DETERMINE QUALITY, SUITABILITY, AND COMPLIANCE WITH THE SPECIFICATINS.</p> <p>** SECONDS OR IRREGULARS WILL NOT BE ACCEPTED. **</p> <p>INSURANCE RECOVERY CLAIM #10P0209GY3673</p> <p>TILE FLOORING: SPECIFY MANUFACTURER & NUMBER BIDDING:</p> <p>_____</p> <p>WALL BASE: SPECIFY MANUFACTURER & COLOR BIDDING:</p> <p>_____</p> | | | | |